



## **Position Opening** **Deputy Finance Officer**

The City of Plankinton has an opening for  
Part Time Deputy Finance Officer.

**Job Duties Include:**

- Financial Management
- Utility Billing • Cemetery Documentation
- Payroll Preparation • Grants Administration
- Working with the City Council and Public

Applicants should be self starters possessing strong computer skills, a working knowledge of accounting principles and strong communication skills.

— **20 to 30 Hours Per Week** —

Starting salary of \$20.00 per hour with probationary period.

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**OPEN UNTIL FILLED**

Applications may be picked up at and submitted to  
Plankinton City Hall, PO Box 517  
Plankinton, SD 57368.

For information call (605) 942-7767.

*Equal Opportunity Employer*